

Training Module II
Detailed Instructions on Form VI

Form VI :
Annual Report on Plastic Waste Management
by
State Pollution Control Boards / Pollution Control Committees

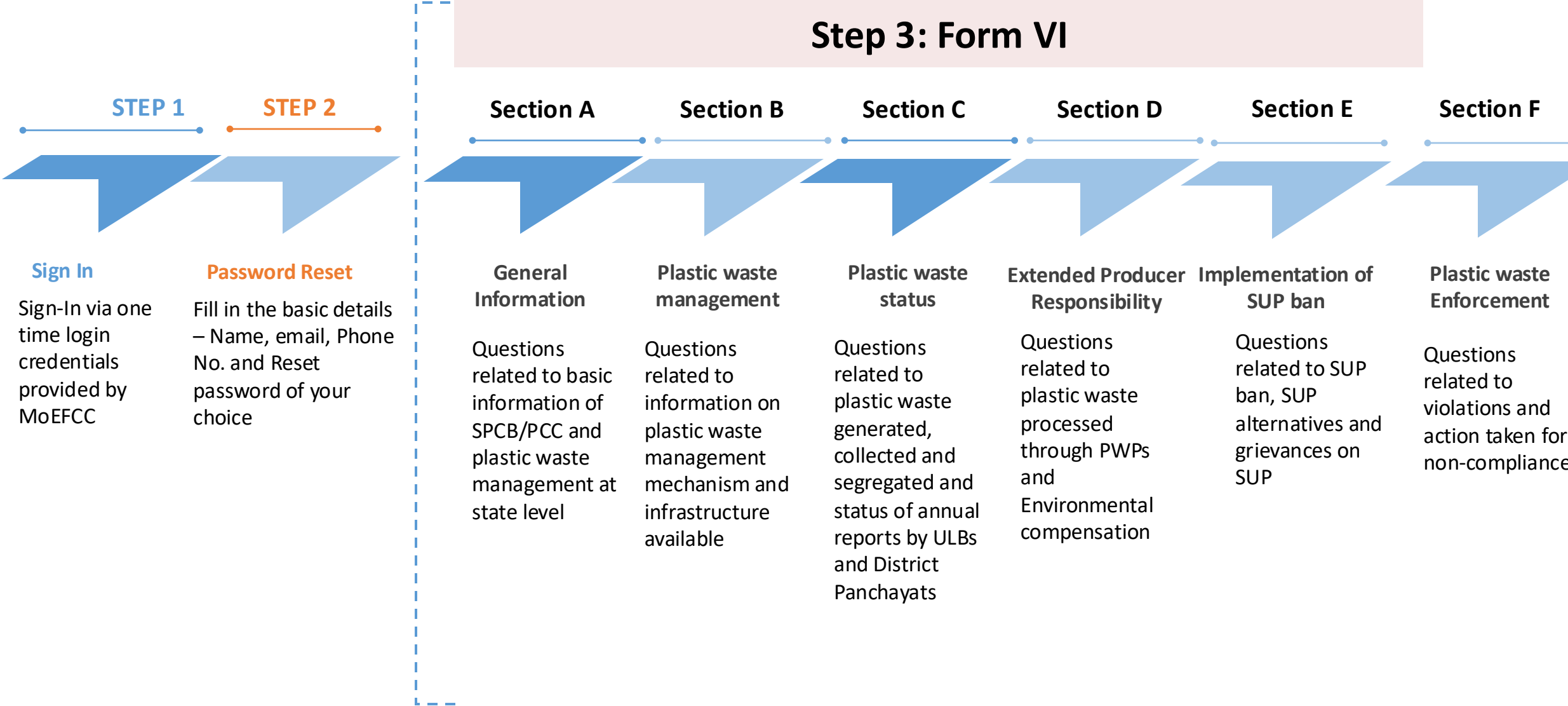
Training Module developed under Indo-German Bilateral Project “Circular Economy Solutions Preventing Marine Litter in Ecosystems”
implemented by GIZ India in collaboration with Ministry of Environment, Forest and Climate Change (MoEFCC)



Form VI

Key steps and Form Overview

Key Steps and Overview of Form





Section A: General Information

Steps to follow

Section A – Question 1 - 5

General

Period Of Reporting

2024-2025

1. Name of the State/UT: *

--select--

2. Name & Address of SPCB/PCC

Name: *

Address: *

3. Contact Email: *

4. Contact Phone No. : *

5. Details of Plastic Waste Management (State Level)

Collection (MT) : *

Segregation (MT) : *

Processing including recycling (MT) : *

Disposal (MT) : *

Next →

Select the Reporting Year from dropdown

Select State/UT from drop-down

Enter Complete Name, Address of SPCB/PCC

Enter Email ID of SPCB/PCC or Email of Member Secretary

Enter Phone Number

Enter quantity (TPA) for plastic waste:

- Collected
- Segregated
- Processed
- Disposed

Click on 'Next' button to move to next section



Section B: Mechanism of Plastic Waste Management

Steps to follow

Section B – Question 1 - 3

Mechanism of Plastic Waste Management

1.Summary of the mechanisms put in place for management of plastic waste in your State/UT along with the details of agencies involved (Please attach the details) *

Choose FileNo file chosen

2.Please attach details of infrastructure put in place for management of plastic waste generated in your State/UT *

Choose FileNo file chosen

3. Total no. of MRF Facilities

a) No. of Mechanical MRF Facilities : *

Total Capacity Available (TPA): *

Total Capacity Utilised (TPA): *

(b) No. of Manual MRF Facilities

Total Capacity Available (TPA) : *

Total Capacity Utilised (TPA): *

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Next →

Enter brief summary of mechanisms put in place by the State/UT for plastic waste management. Additionally, upload details of the agencies involved in plastic waste management.

Enter brief summary of infrastructures put in place by the State/UT for plastic waste management. Additionally, upload relevant details of the infrastructures.

Enter Details on MRF facilities

- Numbers of Mechanical and Manual
- Capacity (TPA)
- Utilised Capacity (TPA)

Click on 'Next' button to move to next section

Click on 'Previous' button to move to previous section



Section C: Plastic Waste Generation, Collection, Segregation & Characterization

Steps to follow

Section C – Question 1 - 7

Plastic Waste Generation, Collection, Segregation & Characterization

1.Total Numbers of the Urban Local Bodies (ULBs) in the area under jurisdiction *

2.No. of ULBs who have submitted Annual Report *

3.Total Numbers of the Gram Panchayat (GPs) in the area under jurisdiction *

4a.Total number of Panchayati Raj institution at District Level *

4b.No. of Panchayati Raj institution at District Level who have submitted annual report *

5.Please confirm that all GPs/ULBs have provided complete information in stipulated time as per format prescribed by CPCB (Yes/No) *

6.Please provide no. of ULBs/GPs which have not submitted complete information within the stipulated time frame *

Attach list of District Panchayats and ULBs who have not submitted annual reports *

7.Please provide total amount of EC levied on PRI at District Level / ULBs who have not submitted annual report as per prescribed timelines under the rules *

Attach list of District Panchayats and ULBs on whom EC has been levied including amount *

Enter total number of ULBs

Enter number of ULBs who have submitted annual report

Enter total number of Gram Panchayats

Enter details on

- Total number of District Panchayats (DPs)
- Numbers of DPs who have submitted annual reports

Select Yes/No from dropdown

Enter number of ULBs and number of GPs who have not submitted complete information

Enter details of Environmental compliance levied in INR and upload list of ULBs/DPs on whom EC is levied

Section C – Questions 8 - 13

8.Quantity of Plastic Waste generated (Tonnes) as per CPCB methodology (Cat I/Cat II/ Cat III/Cat IV/Cat V/ Others) *

Cat I *

Cat II *

Cat III *

Cat IV *

Cat V *

Other *

9.Quantity of Plastic Waste collected (Tonnes) *

10.Plastic Waste Segregated (Tonnes) *

11.Please confirm that all Local Bodies/ GPs have carried out Assessment of Plastic Waste Generation & Characterization as per methodology specified by CPCB (Yes/No) *

Yes

12.Please upload Plastic Waste Characterization Report as per methodology specified by CPCB *

Choose File No file chosen

13.Please confirm that data validation and reconciliation for ULB and PRI at District Level has been done as per methodology specified by CPCB (Yes /No) *

Yes

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Enter category wise plastic packaging waste and others (non-packaging waste) in TPA

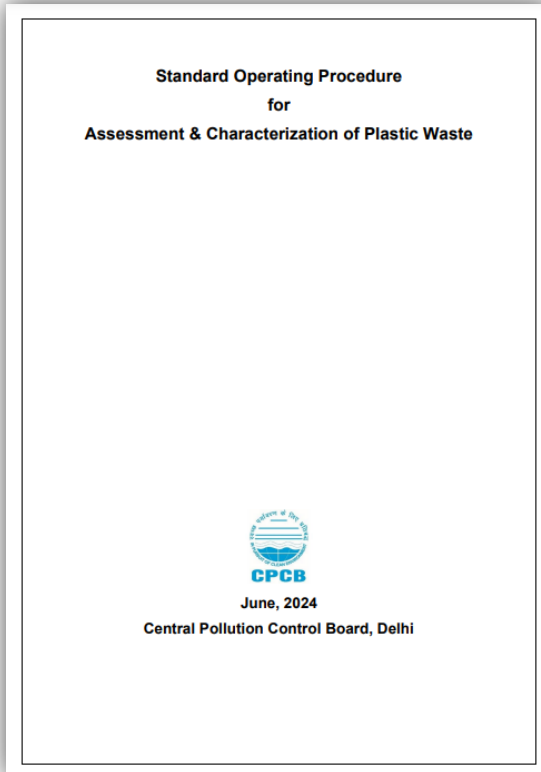
Enter quantity of plastic waste collected and segregated (TPA)

Select Yes/No from dropdown

Upload plastic waste characterisation report of State/UT

Select Yes/No from dropdown

SOP for Plastic Waste Assessment



- Methodology for waste assessment and characterisation
- Instructions on sampling locations and sample preparation
- Step wise procedure for plastic waste assessment for Urban Local Bodies
 - Quantity of Plastic waste generation, processed and disposed
 - Quantity of Plastic packaging waste generation, processed and disposed
 - Quantity of Single-use-plastic (SUP) generation, processed and disposed
 - Quantity of other (Non-packaging waste) generation, processed and disposed
- Information on validation of data reported by urban local bodies

Link to access SOP for PW assessment and Characterisation:

https://cpcb.nic.in/uploads/plasticwaste/SOP_PWM_24062024.pdf

Onboarding Process for hiring agency

- Define scope of work for carrying out Plastic waste assessment and characterisation as per CPCB methodology with timelines
 - Design model Request For Proposal (RFPs) – Define eligibility criteria, Terms of contract and
 - Publish Notice Inviting Tender (NIT) in local newspaper or department website
 - Shortlist agencies/technical institutes/NGOs basis application received
 - Technical and Financial evaluation
 - Award of contract to eligible bidders
 - Carry out the plastic assessment and compositional analysis and validate reports submitted by local bodies
-
- SPCB and PCC can in consultation with Urban development department and Rural development department design model RFPs and tender documents.
 - Publish list of empanelled agencies/NGOs/ technical institutes with states/UTs to carry out waste assessment



Section D: Extended Producer Responsibility Implementation

Steps to follow

Section D – Question 1 - 3

1.Total Number of ULBs registered on EPR *

2.Details of Plastic Waste Processors *

Name	Type (Recycler/Coprocessors/Waste to Energy/Waste to Oil/Road Making)	Registration No	Processing Capacity (TPA)					
			PW (Cat-I)	PW (Cat-II)	PW (Cat-III)	PW (Cat-IV)	PW (Cat-V)	Other

3.Plastic Waste Processed through PWPs (TPA) *

Type of PWPs	Cat I	Cat II	Cat III	Cat IV	Cat V	Other
Recycler	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
Coprocessors	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
Waste to Energy	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
Waste to Oil	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
Road Making	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>

Enter number of ULBs registered on EPR portal

Enter details of plastic waste processors

- Name and Type
- EPR Registration number
- Processing capacity – category wise

Enter quantity of plastic waste processed (TPA) – type of PWPs and category wise plastic waste processed

Section D – Question 4

4.Audit & Levying of Environmental Compensation (EC) (To be auto fetched from the EPR Portal) *

(a).No. of Entities (PIBOs/PWPs) audited *	Audited Report *
<input type="text"/>	<input type="button" value="Choose File"/> <input type="text" value="No file chosen"/>
(b).No. of Entities (PIBOs/PWPs) found in violation *	List of Entities *
<input type="text"/>	<input type="button" value="Choose File"/> <input type="text" value="No file chosen"/>
(c).EC levied on violating Entities (PIBOs/PWPs) *	List of Entities with amount (INR) *
<input type="text"/>	<input type="button" value="Choose File"/> <input type="text" value="No file chosen"/>

Provide details on audits and environmental compensation

- Number of PIBOs/PWPs audited
- Number of PIBOs/PWPs found in violation
- EC levied in INR

Click on 'Next' button to move to next section

Click on 'Previous' button to move to previous section



Section E: Implementation of ban imposed under Rule 4

Steps to follow

Section E – Question 1 - 6

1(a).Total number of commercial establishments (Malls, Cinema Halls, Airports, Railway Stations, Metro Stations) *	1(b).Total number of Institutions: Schools, Colleges, Office Complex etc *	Enter number of commercial establishments, Institutions and Hotspots at State/UT level
<input type="text"/>	<input type="text"/>	
1(c).Total number of Hotspots :Tourist spots, sabzi Mandi, Wholesale market, Fish Market, Flower market, Religious Places etc. *		
<input type="text"/>		
2.Total No of Inspections *	Enter total number of inspections carried out for SUP ban	
<input type="text"/>		
3.Total No of Commercial Establishment and hotspots closed for SUP Ban Violation *	Enter number of commercial establishments and hotspots closed after inspection for SUP ban violation	
<input type="text"/>		
4.Total No. of Industries inspected. *	<input type="text"/>	Enter number of industries inspected and industries closed for SUP ban violation
5.Total no. of industries closed for manufacturing banned SUP items *	<input type="text"/>	
<input type="text"/>	<input type="text"/>	
6.Total Fine imposed (Rs.) . *	Enter total fine imposed in INR	
<input type="text"/>		

Section E – Question 7 - 9

7.Quantity of Banned SUP seized(Tons) *

8.Total No of Commercial establishment and hotspot made SUP free . *

9.Details of mode of disposal of seized SUP *

--select--

Qty of SUP Seized (T)	Mode of Disposal	Name & Address of the Plastic Waste Processor	Add More +
	--select--		<div>+</div>

Enter quantity of SUP seized (TPA)

Enter numbers of commercial establishments and hotspots made SUP free

Select from dropdown for mode of disposal for SUP seized

Click on 'Add more +' tab to add rows for details on SUP seized and mode of disposal

Section E – Question 10 - 11

10. Details of Entities producing Alternatives including Compostable Plastic *

Name of Entity *

SUP Alternative Produced *

Production Capacity (TPA) *

Address *

Alternative of banned SUP items *

--select--

Add More +

11.No of Complaints received on SUP grievance App *

12.No of Complaints resolved *

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Enter details of entities producing SUP alternatives

- Name of entity
- Type of SUP alternative produced
- Production capacity (TPA)
- Address of the entity

Select from drop down for banned SUP items

Click on 'Add More +' tab to add details of other entities producing alternatives

Enter number of complaint received and resolved from SUP Grievance mobile application



Section F: Enforcement of Plastic Waste Management Rules

Steps to follow

Section F – Question 1 - 3

1.Details of Registered Plastic Raw Material Manufacturing Units *			
Total Numbers	Capacity	Product manufactured	Add More +
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input data-bbox="1684 428 1750 486" type="button" value="+"/>

2.Details of Registered PWP (Non- packaging) Processing Facilities *			
Total Numbers	Capacity	Product manufactured	Add More +
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input data-bbox="1684 765 1750 823" type="button" value="+"/>

3.Details of Unregistered Manufacturing or Recycling Units (in residential or unapproved areas). *			
Total Numbers	Capacity	Product manufactured	Add More +
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input data-bbox="1684 1102 1750 1160" type="button" value="+"/>

Enter details of registered plastic raw material manufacturing units

- Numbers
- Capacity (TPA)
- Product manufactured
- Click on Add More + tab to add rows

Enter details of registered PWPs for non packaging plastic waste

- Numbers
- Capacity (TPA)
- Product manufactured
- Click on Add More + tab to add rows

Enter details of un-registered PWPs or manufacturing units

- Numbers
- Capacity (TPA)
- Product manufactured
- Click on Add More + tab to add rows

Section F – Question 4 - 7

4.No. of ULBs which have framed byelaws *

5.No. of violations & action taken on non-compliance of provisions of PWM Rules, 2016, as amended, 2018 (Rule 12) *

6.Total no. of violations (Burning/ Littering/non-registration and other non- compliance) *

Burning * Littering * non-registration * other non- compliance *

7. Action Taken (Fine Imposed / Closures issued) *

Fine Imposed (INR) * Closure Issued *

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Enter number of ULBs which have framed byelaw on plastic waste

Enter number of violations and action taken for non-compliance as per Rule 12 of PWM Rules

Enter total number of violations under:

- Burning
- Littering
- Non – registration
- Other non-compliances

Details of actions taken for violations

- Fine imposed in INR
- Number of closures issued



Declaration

Steps to follow

Declaration

Name

Designation

Mobile No

Email Id

Declaration

Download

Upload Declaration

Choose File

No file chosen

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Final Submit

Form Preview

Enter Name of authorized person

Enter Designation of authorized person

Enter Mobile Number

Enter Email ID

Download declaration format

Upload filled declaration form

Click for the form preview to view the form

Click for Final Submission of the form

Thank You

Help Desk Email: plastics-mefcc@gov.in