

Training Module I
Reporting Module and Sign-in procedure

Form VI :
Annual Report on Plastic Waste Management
by
State Pollution Control Boards / Pollution Control Committees

Training Module developed under Indo-German Bilateral Project “Circular Economy Solutions Preventing Marine Litter in Ecosystems”
implemented by GIZ India in collaboration with Ministry of Environment, Forest and Climate Change (MoEFCC)



Agenda

Status of Login

Plastic Waste Management Rules

Introduction to National Dashboard

Reporting of ULBs and District Panchayats

Overview of Form VI

Quarterly Report Status

Citizen Grievance Redressal

Helpdesk Support Mechanism



Status of Login

State Pollution Control Boards and Pollution Control Committee

Status of Login

State / UT Name	Name of Officer
Bihar	Arun Kumar
Goa	LIVIA DSILVA
Gujarat	ASHVIN MISTRY
Haryana	Satinder Pal
Jharkhand	Ashok Kumar Yadav
Madhya Pradesh	H.S. Malviya
Meghalaya	Smt. R.R. Marak
Mizoram	PC Lalmuanpuii
Nagaland	Sentinaro Angami
Odisha	Mitrasen Majhi
Punjab	Parveen Saluja
Rajasthan	Shashi Choudhary
Sikkim	Kusum Gurung
Tamil Nadu	R.Kannan
Telangana	Dr.M.Praveen Kumar
Tripura	Sri Gautam Ghosh
West Bengal	Anjan Fouzdar
Chandigarh	Meenakshi Jatayan
Jammu and Kashmir	Randeep Singh Manhas
Puducherry	Dr.N.Ramesh

Plastic Waste Management (Amendment) Rules, 2024

Rule 17 Annual reports -

- Every person engaged in recycling or processing of plastic waste shall prepare and submit online an annual report in Form-IV to the local body concerned and also to the State Pollution Control Board or Pollution Control Committee concerned by the **30th April of every year**.
- Every urban local body and panchayat at district level shall prepare and submit online an annual report in Form –V to the Urban Development Department and to Rural Development Department, respectively, and also to the **State Pollution Control Board or Pollution Control Committee** concerned by the **30th June every year**.
- The **State Pollution Control Board or Pollution Control Committee** concerned shall cause the report submitted by the urban local body and Panchayat at District level to be **audited by itself or through a designated agency** and copy of the report of such audit and the annual report shall be made available on website of State Pollution Control Board or Pollution Control Committee concerned.
- The State Pollution Control Board or Pollution Control Committee shall prepare and submit online an **annual report in Form VI** to the Central Pollution Control Board on the implementation of these rules by the **31st July of every year**.



Introduction to National Dashboard

Sections and Key Features

Introduction to National SUP Dashboard

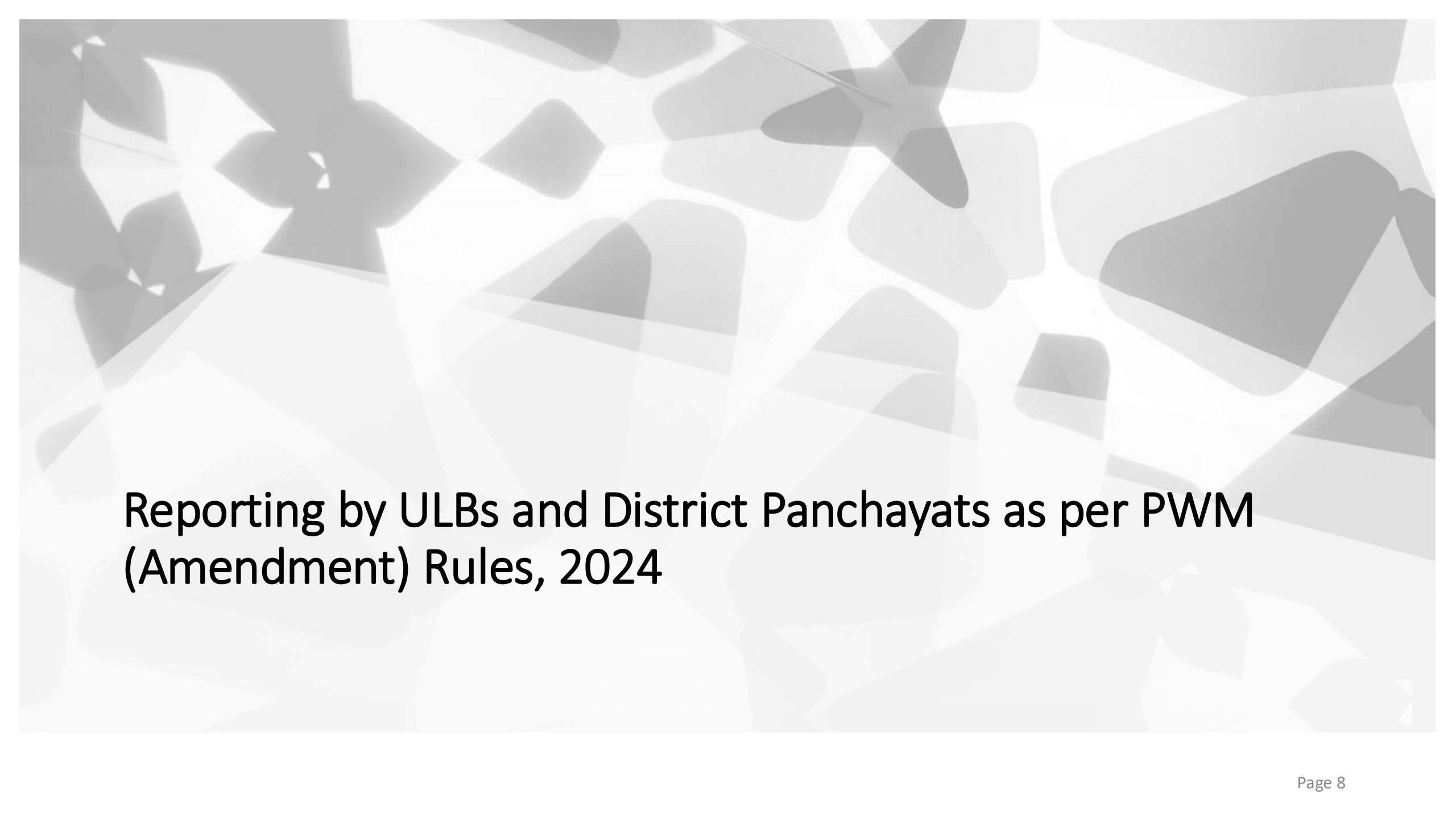
The **National SUP Dashboard**, developed by **Ministry of Environment Forest and Climate Change (MoEFCC)** is a centralised platform. Facilitating **digital submission of Annual Reports by ULBs, District Panchayats, SPCB/PCC, Recyclers in accordance with PWM regulations** and providing **comprehensive data on plastic pollution in India**, thereby enabling actionable insights



Annual Reporting based on Plastic Waste Management Rules

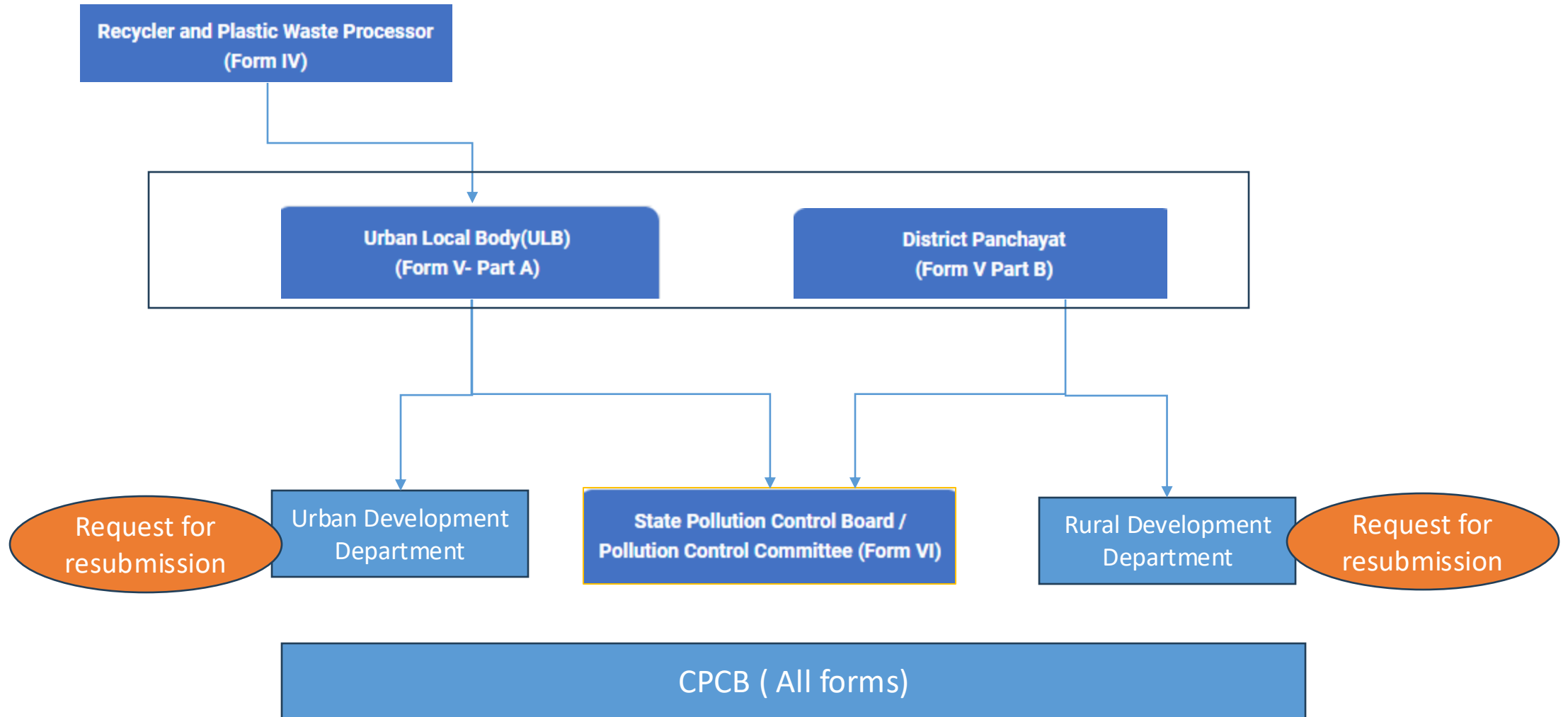
Recycler and Plastic Waste Processor (Form IV)	Urban Local Body(ULB) (Form V- Part A)	District Panchayat (Form V Part B)	State Pollution Control Board / Pollution Control Committee (Form VI)
Submission to <ul style="list-style-type: none">Urban Local BodySPCB / PCC	Submission to <ul style="list-style-type: none">SPCB/PCCUrban Development Department	Submission to <ul style="list-style-type: none">SPCB/PCCRural Development Department	Submission to <ul style="list-style-type: none">CPCB
Signup			
Login/Submit Report	Login/Submit Report	Login/Submit Report	Login/Submit Report

[Link: ME FCC \(supwmdashboard.in\)](https://supwmdashboard.in)



Reporting by ULBs and District Panchayats as per PWM (Amendment) Rules, 2024

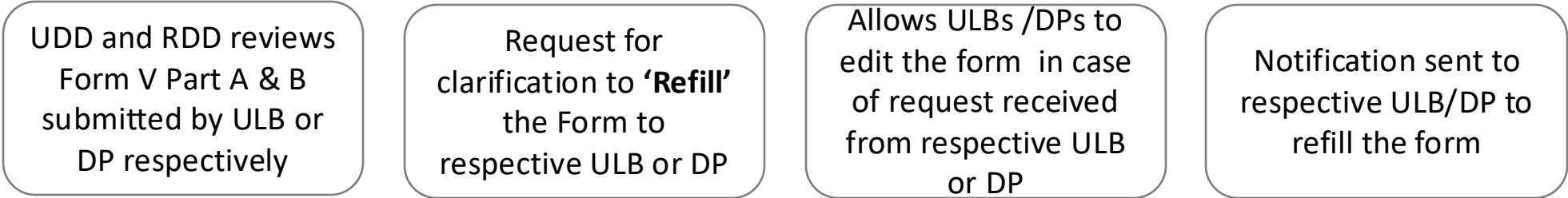
Flow of Data: Plastic waste Reporting



Reporting by ULBs and District Panchayats

- As per PWM (Amendment) Rules, 2024 every urban local body (ULB) has to prepare and submit online an annual report in Form –V A and every Panchayat at District Level (DP) has to prepare and submit online an annual report in Form –V B.
- These Forms are to be submitted to State Pollution Control Board or Pollution Control Committee and also to Urban Development Department (UDD) and Rural Development Department (RDD) respectively by the **30th June every year**.

Role of Urban Development Department and Rural Development Department



Urban Development Department

Andhra Pradesh > Municipal Administration & Urban Development (MA&UD)

FY: 2024-2025

Status of Form V Part A

Annual Report on Plastic Waste Management by Urban Local Body

125 Number of Urban Local Bodies (ULBs)

0 ULBs Submitted Annual Report Form V part A

0 ULBs Pending For Submission Annual Report Form V Part A

Name of Urban Local Body	Annual Report Submitted (Yes/No)	Date Of Submission (dd-mm-YYYY)
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View/download

Urban Development Department

Form V ULB List

SNo	Urban Local Body Name	Submitted By	Reporting Year	Submission Date	Status	Action	Refill
1	Adoni	test1	2023-2024	09-07-2024	Submitted		-select-
2	Adoni	test1	2022-2023	20-08-2024	Submitted		-select-

Showing 1 to 2 of 2 entries

SPCB/PCC Dashboard

Andhra Pradesh State Pollution Control Board

75th Anniversary

Logo 1

Logo 2

Test

Dashboard

Unloading Sections

Andhra Pradesh > Andhra Pradesh State Pollution Control Board

FY: 2023-2024

Status of Form V Part A

Status of Form V Part A

Annual Report on Plastic Waste Management by Urban Local Body

125

Number of Urban Local bodies(ULBs)

0

ULBs Submitted Annual Report Form V part A

0

ULBs Pending For Submission Annual Report Form V Part A

Name of urban Local Body

Annual Report Submitted (Yes/no)

Date Of Submission (dd-mm-YYYY)

View/download

Status of Form V Part B

Status of Form V Part B

Annual Report on Plastic Waste Management by District Panchayats

13

Number of District Panchayats

0

District Panchayats Submitted Annual Report Form V part B

0

District Panchayats Pending For Submission Annual Report Form V Part B

Name of District Panchayats

Annual Report Submitted (Yes/no)

Date Of Submission (dd-mm-YYYY)

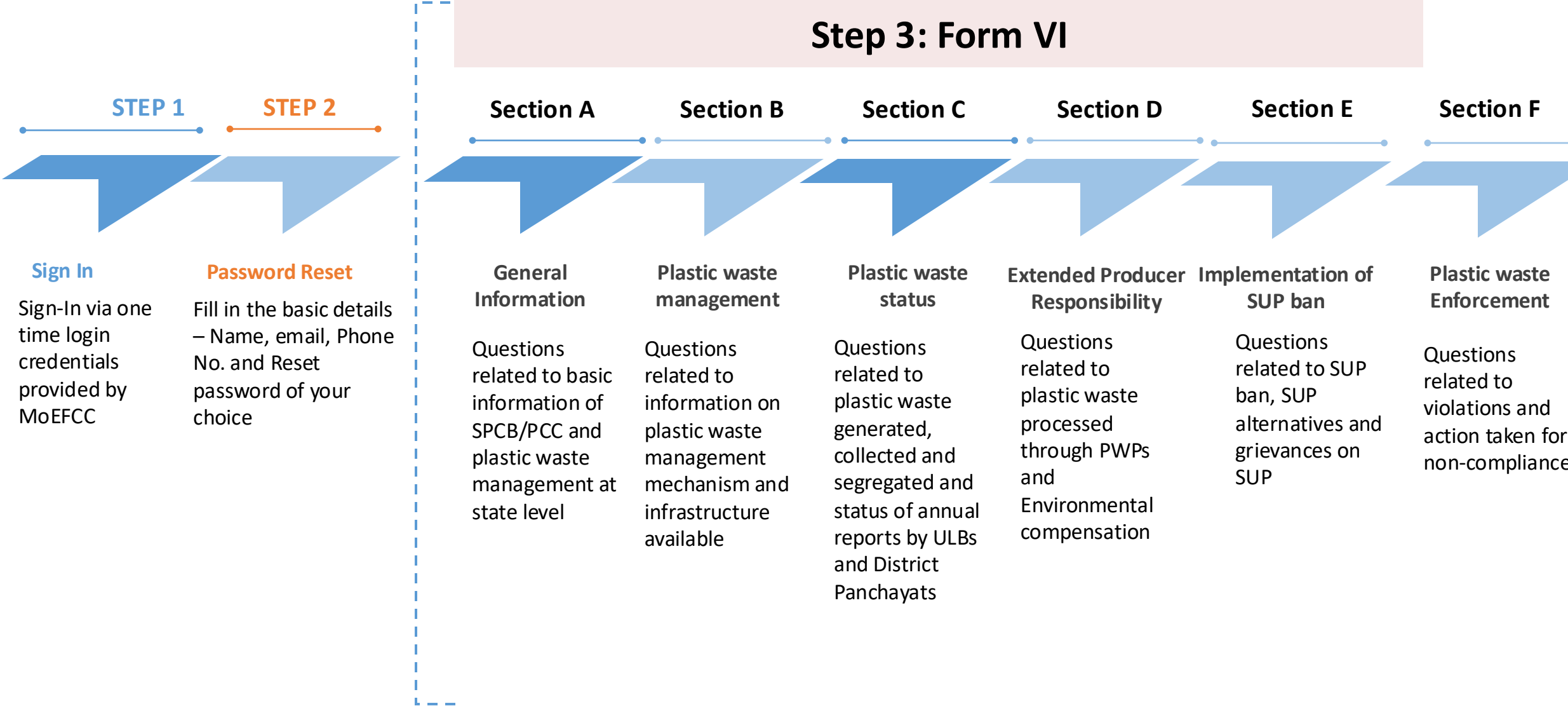
View/download




Overview of Form VI

Key steps and Form Overview

Key Steps and Overview of Form





Step 1: Login


Steps to follow

Reporting Module



Click on the '**Reporting Module**' Tab or '**Login**' Tab on the Home Page

Login/Submit Report: Form VI




Ministry of Environment, Forest and Climate Change

NATIONAL DASHBOARD FOR ELIMINATION OF SINGLE USE PLASTIC AND EFFECTIVE IMPLEMENTATION OF PWM RULES

75

Azadi Ka Amrit Mahotsav



सत्यमेव जयते

Home

Plastic waste management Rules

Reporting Module

Dashboard

Initiatives

Resources

Contact Us

Login

ANNUAL - REPORTS

Annual Reporting based on Plastic Waste Management Rules

Recycler and Plastic Waste Processor
(Form IV)

Submission to

- Urban Local Body
- SPCB / PCC

Signup

Login/Submit Report

Urban Local Body(ULB)
(Form V- Part A)

Submission to

- SPCB/PCC
- Urban Development Department

Login/Submit Report

District Panchayat
(Form V Part B)

Submission to

- SPCB/PCC
- Rural Development Department

Login/Submit Report

State Pollution Control Board /
Pollution Control Committee (Form VI)

Submission to

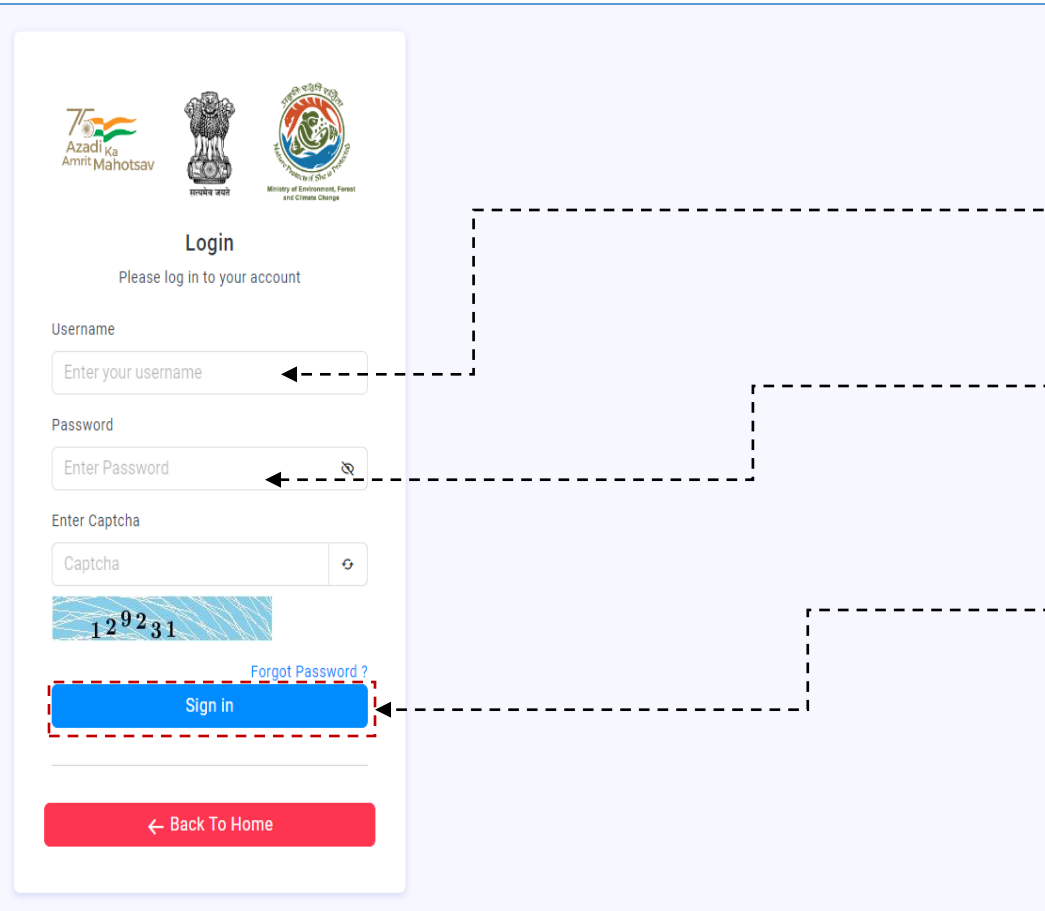
- CPCB

Login/Submit Report

Click ‘**Login/Submit Report**’ button on Reporting Module Page to submit Form VI

Page 16

First Time login: Form VI



The screenshot shows the MoEFCC login interface. At the top, there are logos for the 75th Azadi Ka Amrit Mahotsav, the Government of India, and the Ministry of Environment, Forest and Climate Change. The title 'Login' is centered, followed by the instruction 'Please log in to your account'. Below this are three input fields: 'Username' with a placeholder 'Enter your username', 'Password' with a placeholder 'Enter Password' and a toggle icon, and 'Enter Captcha' with a placeholder 'Captcha' and a refresh icon. A captcha image showing the numbers '129231' is displayed below the captcha field. A blue 'Sign in' button is highlighted with a red dashed border, and a 'Forgot Password?' link is positioned above it. At the bottom is a red 'Back To Home' button. Dashed arrows point from the input fields to the right-hand text instructions.

**Enter username
spcb.statename or
pcc.utname**

**Enter one-time unique
Password created by
MoEFCC**

**Click 'Sign In' button to
access Form VI , after
entering Login Details
and Captcha**






Step 2: Password Reset

Steps to follow


First Time login: Basic Details

SPCB/PCC




Back

Dashboard



Update Profile



Name of Officer *:

Designation *:

Email *:

Contact No. *:

Address *:

Website Of Department:

Change Password *:

Submit

Enter details of the Authorized personnel

Enter website URL of department i.e. SPCB/PCC website

Type in 'New Password' of your choice

Click on Submit to re-login

Page 19

Final login: Form VI

75 Azadi Ka Amrit Mahotsav

भारत सरकार

Ministry of Environment, Forest and Climate Change

Login
Please log in to your account

Username
Enter your username

Password
Enter Password

Enter Captcha
Captcha
129231

[Forgot Password ?](#)

Sign in

[← Back To Home](#)

**Enter username
spcb.statename or
pcc.utname**

**Enter New Password
created**

**Click 'Sign In' button to
access Form VI , after
entering Login Details
and Captcha**

SPCB/PCC Dashboard

Andhra Pradesh State Pollution Control Board

Dashboard

Uploading Sections

Annual Report (VI)

Andhra Pradesh > Andhra Pradesh State Pollution Control Board

FY: 2023-2024

Status of Form V Part A

Annual Report on Plastic Waste Management by Urban Local Body

125

Number of Urban Local bodies(ULBs)

0

ULBs Submitted Annual Report Form V part A

0

ULBs Pending For Submission Annual Report Form V Part A

Name of urban Local Body	Annual Report Submitted (Yes/no)	Date Of Submission (dd-mm-YYYY)	View/download
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Status of Form V Part B

Annual Report on Plastic Waste Management by District Panchayats

13

Number of District Panchayats

0

District Panchayats Submitted Annual Report Form V part B

0

District Panchayats Pending For Submission Annual Report Form V Part B

Name of District Panchayats	Annual Report Submitted (Yes/no)	Date Of Submission (dd-mm-YYYY)	View/download
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Check the status of Form V Part A submitted by Urban local bodies

ULB wise list of Form V Part A – option provided to view and download the submitted reports

Check status of Form V Part B submitted by District Panchayats

District Panchayat wise list of Form V Part B – option provided to view and download the submitted reports

Access Form VI

Andhra Pradesh State Pollution Control Board

Dashboard

Uploading Sections

Annual Report (VI)

Andhra Pradesh > Andhra Pradesh State Pollution Control Board

FY: 2023-2024

Status of Form V Part A

Status of Form V Part A

Annual Report on Plastic Waste Management by Urban Local Body

125

Number of Urban Local bodies(ULBs)

0

ULBs Submitted Annual Report Form V part A

0

ULBs Pending For Submission Annual Report Form V Part A

Name of urban Local Body

Annual Report Submitted (Yes/no)

Date Of Submission (dd-mm-YYYY)

View/download

Status of Form V Part B

Status of Form V Part B

Annual Report on Plastic Waste Management by District Panchayats

13

Number of District Panchayats

0

District Panchayats Submitted Annual Report Form V part B

0

District Panchayats Pending For Submission Annual Report Form V Part B

Name of District Panchayats

Annual Report Submitted (Yes/no)

Date Of Submission (dd-mm-YYYY)



View/download

Click on 'Annual Report Form VI' tab to access Form VI

Form VI Status

Andhra Pradesh State
Pollution Control Board

75
ANNIVERSARY



BackDashboard

Test

Dashboard

Form V District List

CopyExcelPDFPrint

Search:

Sno.	Submission Date	Financial Year	Action
No data available in table			

Showing 0 to 0 of 0 entries

PrevNext

Click on 'Add New' to fill in the details in New form

Click on 'View/Edit/Delete' buttons to perform the respective actions

Check Submission date of Form VI of all financial years at one place



Quarterly Reporting Status

Key Steps to check status of Quarterly reports submitted by ULBs and District Panchayats

Quarterly Reporting Status

Uttar Pradesh State
Pollution Control Board

Dashboard

Uploading Sections

Annual Report (VI)



Quarterly Reporting

- Urban Local Bodies
- District Panchayats

Support

Grievance List

75
Azadi Ka
Amrit Mahotsav



BackDashboard

Quarterly Progress Report List

CopyExcelPDFPrint

Search:

Sno.	Urban Local Body Name	Submitted By	Reporting Year	Quarter	Submission Date	Status	Action
No data available in table							

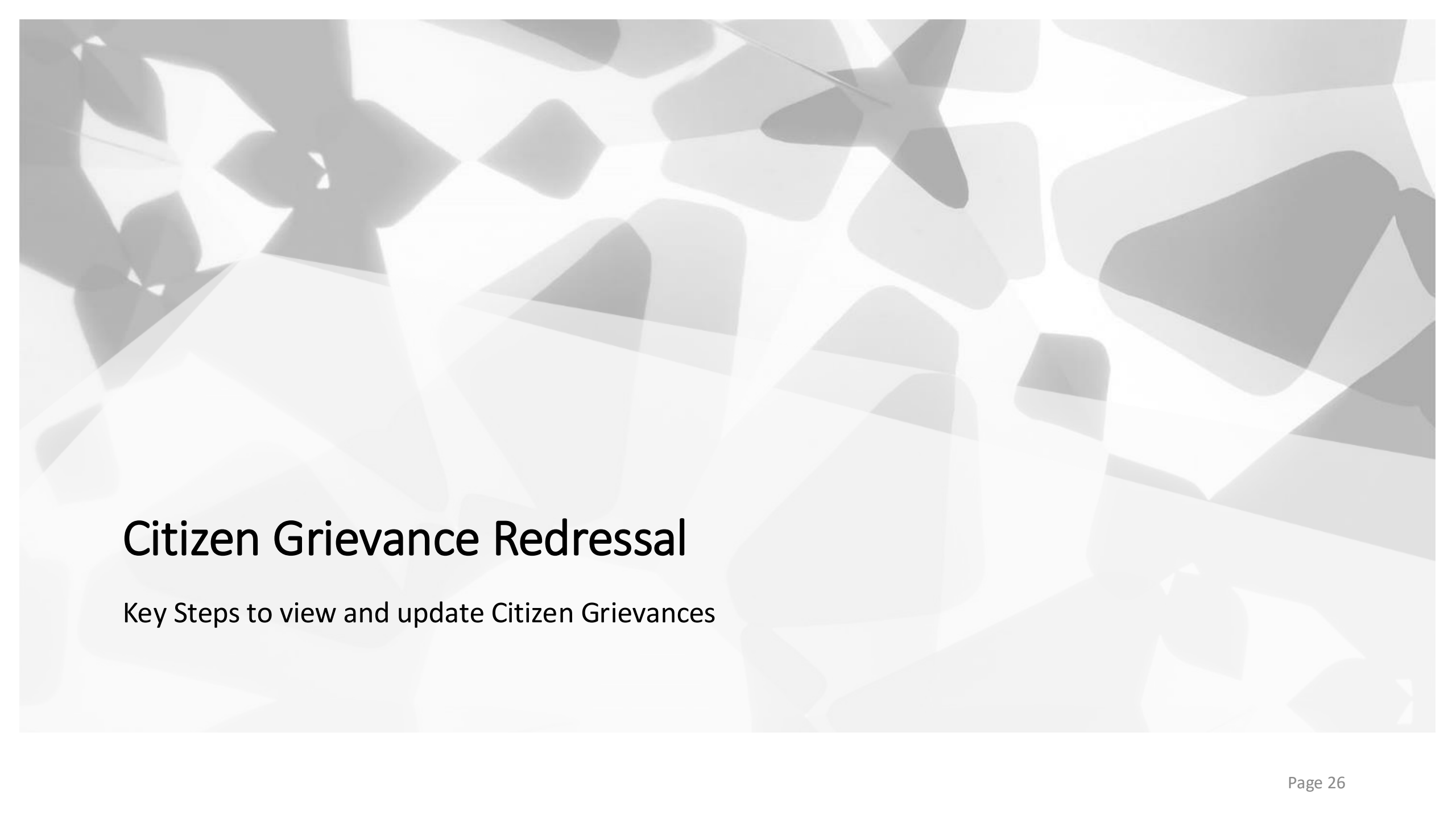
Showing 0 to 0 of 0 entries

PrevNext

Test

Click on 'Quarterly Reporting' tab to check status of quarterly reporting by ULBS and District Panchayats.

Option for 'Refill' provided as action for SPCBs/PCCs to allow ULBs or DPs to refill quarterly report.



Citizen Grievance Redressal

Key Steps to view and update Citizen Grievances

Citizen Grievance Redressal

Uttar Pradesh State Pollution Control Board

Dashboard

Uploading Sections

Annual Report (VI)

Quarterly Reporting

Support

Grievance List

Back

Dashboard

75th Anniversary

Uttar Pradesh State Pollution Control Board

Greivance List

State	District	ULB	District Panchayat	Landmark	Phone No.	Email id	Issue	Description	Date Submitted	Status
Uttar Pradesh	Kanpur Nagar	Kanpur		Vikas Nagar		vikramadityasingh1802@gmail.com	Plastic waste dump	Plastic waste dump nearby JK school at sales tax road	05/11/2024	<div>Approve</div> <div>Pending</div> <div>Approve</div> <div>Reject</div>

Click on 'Grievances' tab to view citizen grievances addressed to your SPCB/PCC.

Take necessary action from the dropdown box To update the status of citizen grievances.



Helpdesk Support

Key steps to lodge complaint

Helpdesk Support

Uttar Pradesh State
Pollution Control Board

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Dashboard

Uploading Sections

Annual Report (VI)

Quarterly Reporting

Support

Grievance List

Test

All Support List

SUPPORT

Support Type

--select--

Message

Screenshot

Choose File

No file chosen

Support

NOTE: You may also send email with your details to - plastics-mefcc@gov.in

Click on 'Support' tab to lodge complaint or raise queries related to Form V part B, quarterly reporting etc.

Provide details of the query or complaint in the message box

Upload screenshot of the issue being faced for reference

Click on the support button to submit the query/issue/clarification required.

Helpdesk Details

State and District Panchayat	Point of Contact Person & Details
North Zone Delhi, Chandigarh, Haryana, Himachal Pradesh, Jammu & Kashmir, Ladakh, Punjab, Uttar Pradesh, Uttarakhand	Shri Vikramaditya Singh Mob: +91-8054856136 Email: plastics-mefcc@gov.in
Central & West Zone Chhattisgarh, DND&DNH, Goa, Gujarat, Madhya Pradesh, Maharashtra, Rajasthan	Shri Praveen Yadav Mob: +91-9004162223 Email: plastics-mefcc@gov.in
East Zone Arunachal Pradesh, Assam, Bihar, Jharkhand, Manipur, Meghalaya, Mizoram, Nagaland, Odisha, Sikkim, Tripura, West Bengal	Shri Ankur Yadav Mob: +91-9604847620 Email: plastics-mefcc@gov.in
South Zone Andaman and Nicobar Islands, Andhra Pradesh, Karnataka, Kerala, Lakshadweep, Puducherry, Tamil Nadu, Telangana	Ms. Oviya Priya Mob: +91-8056537334 Email: plastics-mefcc@gov.in

Help Desk Email: plastics-mefcc@gov.in

Thank You